

**Minutes of the Annual General Meeting of the
Institute of Hospital Engineering, Australia.
held at the Adelaide Entertainment Centre, Adelaide, South Australia
Thursday 7th September, 2006**

1. Opening

The meeting was opened by the National President, John Dransfield, at 16:35 hrs.

2. Present

43 Members of the Institute were in attendance plus Graham Dudfield (NZ Delegate).

3. Apologies

There were 6 apologies

4. Previous Minutes

Motion 4.1 That the minutes be received for the 2005 AGM at the Esplanade Hotel, Fremantle.

Moved J. Cozens, Seconded S. Jones. *Carried*

Business arising from those Minutes, Nil

Motion 4.2 That the minutes of the 2005 AGM be adopted. Moved M. McCambridge, Seconded H. Cowen *Carried*

5. Annual Report

The Annual Report for FY 2005/2006 was tabled. The Annual Report incorporated the President's Report, Reports of the Board of Directors, the Statement of Accounts, Balance Sheets and the Auditor's Report.

Motion 5.1 that the Annual Report be received, Moved R. Aitken, Seconded J. Wilson. *Carried*

Motion 5.2 that the Annual Report be adopted, Moved W. Geerlings, Seconded F. Woods. *Carried*

6. Confirmation of Branch Nominations to National Board of Directors

QLD Peter White

WA L. Mumme, J. Dransfield

Vic/Tas H. DeDeugd, M. McCambridge, K. Moon, S. Jones

SA V. Russo

NSW C. Pollock, J. Wilson, G. Johnston

Motion 6.1 that the branch nominations to National Council be adopted Moved C. Mezak, Seconded L. Dellamotte. *Carried*

7. Adoption of New Constitution

The National President gave a brief presentation on the background to the proposed new Constitution.

Motion 7.1 that the new Constitution be Adopted Moved, C. Shields, Seconded W. Geerlings, *Carried*

8. Adoption of Honoraria for FY 2006/2007

The Board of Directors notified the discontinuation to the allocation of honoraria to Board members.

9. Presentation of 'Membership Service Awards'

The following members were presented with:

- Mike Ellis SA 10 years
- Shawn Rayner QLD 10 years
- Steven Jones VIC 10 years
- Henk DeDeugd VIC 20 years
- William Geerlings VIC 30 years
- Bruce Nosedá VIC 30 years

10. Appointment of Auditor

Motion 10.1 Alkemedede & Associates to be appointed as auditors for the FY 06/07. Moved, K. Moon, Seconded P. White

General Business

Thanks was given to Mike Ellis and Kevin Moon in recognition to the work they had committed to the Institute in their time as Directors on the Board and in particular their work during the changes in the financial management and the new Constitution for the Institute.

No further business. The President thanked members present for their attendance.
Meeting closed by the President at 1700 hrs. Thursday 7th September 2006.

President

Date

Secretary

Date